

NOTICE OF PUBLIC MEETING & AGENDA

Date of Notice: June 24, 2018 at 8:00 a.m.

Regular Board Meeting of Bayou Vermilion District

To be held at: Vermilionville, 300 Fisher Road, Lafayette, Louisiana 70508

4:30 p.m. June 27, 2018

AGENDA:

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes from May 23, 2018 Regular Meeting
- IV. Introduction of Guests
- V. Public Comments
  - A. Christie Dunn, CPA with Wright, Moore, DeHart, Dupuis & Hutchinson, L.L.C.
- VI. President's Report
- VII. Chief Executive Officer's Report
  - A. Coordinators' Reports
- VIII. Committee Reports
  - A. Marketing/Public Relations
  - B. Finance/Capital
  - C. Operations/Bayou/Maintenance
  - D. Environmental
  - E. Education/Programming/Grants
  - F. Curatorial/Acquisitions
  - G. Master Plan
- IX. New Business
- X. Adjournment

David Cheramie, Ph.D., Chief Executive Officer  
Lafayette Parish Bayou Vermilion District  
300 Fisher, Lafayette LA 70508

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Minutes of the Regular Board Meeting of the Bayou Vermilion District  
Held at Vermilionville, 300 Fisher Road Lafayette Louisiana  
4:30 pm, June 27, 2018

**Call to Order** was given by President Richard. The meeting was called at 4:34 pm.

**Roll Call:** Given by the Secretary, Rodney Richard, Catherine Comeaux, Thomas Michot, Natalie Keefer, Don McConnell and Zachary McNeal were present. Commissioners Kristie Cornell and Benjamin Richard were absent. There was a quorum.

**Approval of Minutes:** **MOTION:** (T. Michot/Z. McNeal) Motion to accept the minutes from the May 23, 2018. All were in favor. Motion carried.

**Introduction of Guest(s):** Guest: Christie Dunn, CPA with Wright, Moore, DeHart, Dupuis and Hutchinson, LLC. Staff: CEO Cheramie, Emile Ancelet, Shawntell Lewis, Maegan Smith, Anne Mahoney, Millicent Norbert, Brady McKellar, Greg Guidroz, Curtis Willingham and Kim Fournet.

Commissioner John Broussard joined the meeting at 4:48.

**Public Comment(s):** There were no public comments.

**Presentation of December 31, 2017 Audit Report:** Ms. Dunn distributed a copy of the December 31, 2017, audit report and a required letter addressed to the Board. Ms. Dunn reported that there were no errors found in the accounting records. There were no disagreements with management and no audit findings. There were a few exceptions due to the implementation of requirements by the Legislative Auditor. About the audit report: the firm had an unmodified opinion, which means that everything is in order. Ms. Dunn presented several statements concerning the operations of the Bayou Vermilion District that ensure it is in compliance. General Fund revenues are mostly ad valorem driven. In regards to Vermilionville revenues, BVD is working very hard to keep the revenues as high as possible and being proactive on making necessary changes to help with revenues and expenditures. BVD management will work toward expanding the existing policies and procedures and having a formal written policy in regards to newly implemented requirements. Wright, Moore, DeHart, Dupuis and Hutchinson, LLC will submit the audit report to the Legislative Auditor. The board accepted the report and findings presented by Ms. Dunn from Wright, Moore, DeHart, Dupuis and Hutchinson, LLC.

**President's Report:** President Richard will make comments during the committee reports.

**CEO's Report:** Copies of CEO Cheramie's report and coordinators reports (on file) were e-mailed. CEO reviewed his report. The Water Quality Lab is being put on hold for the committee and employees to meet and address outstanding issues. Architect Lynn Guidry will meet with Ryan Duplechain, commissioners and employees to help answer the questions. Curtis Willingham is the point person for the project. BVD will advertise when the issues are resolved. The dredging of the Vermilion River is not happening at this time, there is not enough local support or funding. Louisiana Folkroots Black Pot

Festival will be held on October 26-27 at Vermilionville. Commissioner Broussard complimented Brady McKellar and staff for a wonderful Creole Culture Day. The revenues from May 2018 were better than last year. This helps the overall budget.

**Marketing/Public Relations:** There was no meeting.

Commissioner John Broussard left the meeting at 5:27.

**Finance/Capital:** The committee did not meet. President Richard noted the amount of advertising checks and asked Shawntell Lewis if they were beneficial. She responded that they were very beneficial. Survey forms filled out by participants to the Boat Parade and Creole Culture Day acknowledged several different media sites as their point of information about the events.

**Operations/Bayou/Maintenance:** There was no meeting. President Richard commented that the improvements and repairs to the Welcome Center and the Village are looking good. The Restaurant bathrooms are next on the agenda of improvements.

**Environmental:** Commissioner Michot and Emile Ancelet met to discuss the Ducks Unlimited purchasing Lake Charlo property and BVD helping maintain the property. Greg Guidroz informed the board that the Rocket Composter was delivered.

**Programming/Education/Grants:** The committee met to discuss next year's Local Learning goals.

**Curatorial/Acquisitions:** The committee met to go over goals for the accreditation and Anne Mahoney is preparing for the sight visit in November.

**Master Plan:** The committee did not meet.

**Budget:** The financial analysis comparison for the month ending May 2018 was available for the commissioners' review. The budget was reviewed during Ms. Dunn's presentation.

**New Business:** None

**Adjournment: MOTION:** (D. McConnell/T. Michot) Motion to adjourn. All were in favor. Motion carried.

/s/ Rodney Richard

Rodney Richard, President

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Natalie Keefer, Secretary